

# Dayton School District 8

Code: **EEAE**  
Adopted: 05/12  
Readopted: 8/11/15  
Orig. Code(s): EEAE

## Student Transportation in Private Vehicle

Transportation of students will be by the district's transportation system or by a district employee's vehicle, properly insured, except as provided below.

Parents, employees and other designated adults may be permitted to use private vehicles to transport students other than their own on field trips or other school activities if the following conditions have been met prior to the activity:

1. The school administrator has approved the activity;
2. A permission slip signed by the student's parent(s) has been received by the principal or his/her designee, granting permission for the student to participate in the field trip/activity and to ride in a privately-owned vehicle;
3. The parents, employee or other adult driving the vehicle is properly licensed to drive and has provided proof of insurance. Such insurance shall meet or exceed minimum requirements as established by the state of Oregon and as set by the district;
4. The vehicle contains an adequate number of seat restraints, including when applicable, a child safety system for a child who weighs less than 40 pounds, regardless of age, and the adult driver requires their use. The child safety system must elevate the person so that a safety belt or safety harness properly fits the individual and meets the minimum standards and specifications of law. A person over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until four feet nine inches or age eight and the adult belt properly fits.<sup>1</sup> A person who is taller than four feet nine inches or eight years of age or older must be properly secured with a safety belt or harness that meets the requirements under Oregon Revised Statute (ORS) 815.055. Training in the proper installation and use of child safety system may be required.

### Liability Waiver

Parent(s)/Guardian(s) may give permission for their student(s) to be transported in a private vehicle from an event with another adult (licensed driver 21 years of age or older) under the following conditions:

1. The parent/guardian must sign a permission slip/liability waiver and submit it to the school office allowing reasonable time to process the request prior to the event;

---

<sup>1</sup>"Proper fit" means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck

2. The school office will verify the request with the parent/guardian, and the school administrator will notify the coach or advisor that approval has been granted;
3. The adult transporting the student(s) must sign out the student with the coach/advisor when taking the student from the event;
4. This exception cannot supersede a coach/advisor's transportation requirement for participants;
5. Under this waiver provision, the district will not investigate the driving record or proof of insurance for individuals transporting students. The parents are requesting this waiver of liability at their own risk.

The district will develop procedures to implement this policy.

END OF POLICY

---

**Legal Reference(s):**

[ORS 801.455](#)  
[ORS 811.210](#)

[ORS 815.055](#)  
[ORS 815.080](#)

[OAR 735-102-0010](#)

**Cross Reference(s):**

EIA - Insurance Programs

IICA - Field Trips and Excursions