

**Dayton School District 8**

Code: **KGF-AR(1)**  
Revised/Reviewed: 4/98; 8/11/15

**Equipment Loan Form**

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Description of Equipment Borrowed: \_\_\_\_\_

\_\_\_\_\_

Inventory Tag Number: \_\_\_\_\_ Location: \_\_\_\_\_

Anticipated Date of Return: \_\_\_\_\_

It is my understanding and agreement that if the equipment I am borrowing is lost or damaged, I will be responsible for its repair or replacement. I also have homeowner/renter insurance to cover this equipment.

Signature of Borrower: \_\_\_\_\_

Signature of Person Loaning Equipment: \_\_\_\_\_

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Date Equipment Returned: \_\_\_\_\_

Description of Condition of Returned Equipment: \_\_\_\_\_

\_\_\_\_\_

Signature of Person Returning Equip.: \_\_\_\_\_

Signature of Person Receiving Equip.: \_\_\_\_\_