

# Dayville School District 16J

Code: **GDL**  
Adopted: 5/13/08  
Readopted: 10/11/11  
Orig. Code(s): GDL

## Staff Development and Tuition Reimbursement - Classified

The provisions that follow are intended to allow for maximum development of classified staff members and to foster a spirit of commitment to the educational program of the district:

1. Professional growth programs have one purpose – the improvement of services by individuals granting that all employees want to do their best, that they know their own strengths and weaknesses and that they will do all they can to personally improve their competencies as district employees;
2. Staff members will be assisted in identifying the areas of their assignment in which they need to make improvement and in developing an appropriate personal growth program;
3. Personnel who engage in training programs at the request of the superintendent may be reimbursed as approved by the Board;
4. The superintendent may plan, and the Board approve, inservice programs for classified personnel. Attendance at such activities may be required;
5. The district may pay tuition reimbursement as follows: \$110 per credit up to six credits per year, per classified employee and/or confidential classified employee. Classes taken must be related to staff assignments or identified district improvement goals and must also be pre-approved by the superintendent. Reimbursement payments will be made within a reasonable amount of time upon presentation by employee of an official transcript indicating a grade for the course of not less than a C;
6. Payment of tuition reimbursement and the obligation of the school district is subject to the availability of funds.

END OF POLICY

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### Legal Reference(s):

[ORS 329.095](#)

[ORS 329.125](#)

[ORS 329.704](#)

[OAR 581-022-0606](#)

[OAR 581-022-1720](#)