

Dayville School District 16J

Code: **GDN**
Adopted: 5/13/08
Readopted: 10/11/11
Orig. Code(s): GDN

Evaluation of Classified Staff

The superintendent shall evaluate classified staff on an annual basis, on district's developed forms:

1. The evaluation form shall be signed by both the employee and the supervisor making the appraisal and placed in the personnel file;
2. The purpose of the evaluation shall be to improve services, to help the employee identify his/her need for improvement and to plan a program designed to achieve goals;
3. Classified employees will be evaluated annually.

END OF POLICY

Legal Reference(s):

[ORS 243.650](#)

[ORS 332.505](#)

[ORS 342.850](#)

[OAR 581-022-1720](#)