

## **Instructional Materials Used in the Schools**

Instructional materials shall be selected by professional personnel in consultation with the administration. Recommended instructional materials will be free of racial, national origin, religious, disability, age, marital status or sexual bias; contain appropriate readability levels; support the district's adopted curriculum content; provide ease of teacher use; be attractive and durable and be purchased at a reasonable cost.

Prior to Board approval, parents and interested district patrons will have the opportunity to review the recommended instructional materials and be encouraged to provide opinions about them and their use in the classrooms.

All supplementary materials and library/media resources will be selected cooperatively by teachers, principals, librarians and sometimes with the assistance of students and parents. Recommended supplementary materials and library/media resources will also be free of racial, national origin, religious, disability, age, marital status or sexual bias; contain appropriate readability levels; support the district's adopted curriculum content; provide for ease of teacher use; be attractive and durable and be purchased at a reasonable cost.

Final decision on all purchases shall rest with the superintendent subject to official adoption by the Board in the case of textbooks and other instructional materials.

### **Complaints Regarding Instructional Materials**

Honest differences of opinion may arise regarding instructional materials, and they will be handled as follows:

1. All complaints are to be reported to the superintendent.
2. The complainant shall be supplied with the "Request for Reconsideration of Instructional Materials" form which must be filled out before further consideration can be given to the complaint.
3. The superintendent shall arrange for a review committee consisting of an administrator, two representative classroom teachers, two lay persons (who shall be appointed by the Board), and a media specialist (librarian).
4. Soon after its appointment, the committee shall meet, appoint a chair and secretary. The committee shall study all of the information available in regard to the material involved, and submit a written report of its findings to the superintendent within four weeks after its appointment, unless the time line is changed by Board action.

5. The committee may recommend that the questioned material be:
  - a. Retained without restriction; or
  - b. Retained with restriction; or
  - c. Not retained.
  
6. The superintendent shall report immediately the recommendation of the review committee to the Board.
  
7. The decision of the Board shall be final.

END OF POLICY

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**Legal Reference(s):**

<a href="#">ORS 336.035</a>	<a href="#">ORS 337.260</a>	<a href="#">OAR 581-021-0045</a>
<a href="#">ORS 336.840</a>	<a href="#">ORS 337.511</a>	<a href="#">OAR 581-021-0046</a>
<a href="#">ORS 337.120</a>	<a href="#">ORS 339.155</a>	<a href="#">OAR 581-022-1140</a>
<a href="#">ORS 337.141</a>		<a href="#">OAR 581-022-1520</a>
<a href="#">ORS 337.150</a>	<a href="#">OAR 581-011-0050 to -0117</a>	<a href="#">OAR 581-022-1640</a>

No Child Left Behind Act of 2001, 20 U.S.C. §§ 6311-6322 (2006).

**Cross Reference(s):**

INB - Studying Controversial Issues  
 KH - Gifts, Donations and Scholarships  
 KL - Public Complaints