

## **Emergency Drills and Instruction**

In order to ensure the safety of all students enrolled in Douglas Education Service District (DESD) programs, DESD staff will conduct or collaborate with component school districts in conducting emergency drills as required by law and as often as necessary to inform and prepare DESD students to conduct themselves appropriately and safely in emergency situations.

Instruction on fire, earthquake dangers and safety threats, and drills for students shall be conducted for at least 30 minutes each school month.

Required emergency drills must be conducted at all facilities where DESD students are present. Drills and instruction for earthquake emergencies shall include the earthquake emergency response procedure of “drop, cover and hold on” during the earthquake. When based on the evaluation of specific engineering and structural issues related to a building, the ESD may include additional response procedures for earthquake emergencies.

There will be monthly fire drills conducted and at least one fire drill will be held within the first 10 days of the school year. Drills and instruction on fire emergencies shall include routes and methods of exiting the school building.

At least two drills on earthquakes shall be conducted each year.

In areas of DESD jurisdiction that are in tsunami hazard zones, DESD will also conduct or collaborate with component school districts in conducting drills and instruction on tsunami emergencies including immediate evacuation after an earthquake, when appropriate, or after a tsunami warning to protect students against inundation by tsunamis. At least three drills on earthquakes that include tsunami drills shall be conducted each year.

Drills and instruction on safety threats shall include lockdown, lockout, shelter in place and evacuation and other appropriate actions to take when there is a threat to safety. At least two drills on safety threats shall be conducted each year.

The Board may use ORS 192.660(2)(k) to conduct an executive session to consider matters related to school safety or a plan that responds to safety threats made toward a school in the district.

Local units of government and state agencies associated with emergency procedures training and planning shall review the emergency procedures and assist with the instruction and the conducting of drills for students in these emergency procedures.

END OF POLICY

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**Legal Reference(s):**

[ORS 336.071](#)

[ORS 476.030\(1\)](#)

[OAR 581-024-0275](#)

OREGON STATE FIRE MARSHAL, OREGON FIRE CODE (2014).