

Public Solicitation in ESD Facilities

1. Employees shall be able to personally solicit to other staff members by using an electronic list serve that has been set up, monitored and maintained by Network Services. Employees can choose to have their name removed from list serve at anytime.
2. All materials distributed must be nondiscriminatory in nature.
3. Other direct solicitation/fundraising by ESD employees will not be permitted without permission from the superintendent or his/her designee.
4. Public solicitation will not be permitted without permission from the superintendent or his/her designee.
5. No printed material/announcements that will personally benefit employees shall be posted without the permission from superintendent or his/her designee.
6. Managers who wish to conduct fund raising for their department shall seek authorization from the superintendent or his/her designee.