

Douglas Education Service District

Code: **KJA**
Adopted: 12/09/10
Readopted: 6/11/15
Orig. Code(s): 11100

Materials Distribution**

Written information or announcements of specific or general interest to educators or students may be distributed through the ESD courier system, ESD electronic network or posted at ESD facilities, with prior approval of the superintendent or his/her designee.

Information and material prepared by noneducational organizations may be posted or distributed through the ESD courier system, subject to the following:

1. The organization must first present the information or material to the superintendent or his/her designee for review;
2. If the information or material is found to be acceptable for dissemination, the organization must distribute or post the materials as directed by the superintendent.

The administration shall use the following criteria when reviewing information or material submitted for posting or distribution to component school districts:

1. Does the information or material advance the educational goals of the ESD or component school districts?
2. Is the material appropriate to the target audience given the age, grade level or maturity of the intended audience?
3. Does the material avoid advertising, soliciting or promoting a noneducational service or product?
4. Is the material free of lewd, obscene, profane or libelous references?
5. Is the material free of insulting or “fighting” words – those which by their very utterance inflict injury or tend to incite an immediate breach of the peace?
6. Does the material avoid inciting or advocating imminent lawless action or disruption of normal operation of the ESD or schools?
7. Is the material free of references to political candidates, parties or issues to be decided in an election?
8. Is the material free of inferences that the ESD approves or sanctions the subject of the publication when the ESD has not or cannot take a position on the matter?

If the information or material submitted for review meets the above criteria, it may be posted or distributed to the component school districts. If the information or material submitted fails to meet any one of the above criterion, it may not be posted or distributed to the component school districts.

END OF POLICY

Legal Reference(s):

[ORS 334.125\(7\)](#)

46 OR. ATTY. GEN. OP. 239 (1989)

Cross Reference(s):

IIAD - Special Interest Materials

KI - Public Solicitation in ESD Facilities