

Dufur School District 29

Code: **KG-AR**
Revised/Reviewed: 9/03/96; 3/03/14
Orig. Code(s): KG-AR

Community Use of District Facilities

School buildings and facilities shall be available for community use at no expense to the individual, group or organization, provided:

1. The use is scheduled for the hours the building is normally opened and staffed;
2. The request for the use of the building is made on the district Hold Harmless Form for approval by the principal or superintendent;
3. The request is not for regular and continued use;
4. Each organization using a district facility shall designate one person to represent it and to be responsible for the proper use of the facilities;
5. Approved adults must sponsor groups using district facilities outside of school hours or schedules;
6. Any group or organization must pay for all damage incurred while using the facilities;
7. Any organization or group using the building is expected to leave the facilities in good order. Charges shall be made if extra cleaning is required;
8. Professional technical and audio-visual areas will be limited to adult education uses unless cleared through the superintendent;
9. In some instances, the Board, on advice from the superintendent, may deem it necessary to charge a minimal fee to outside organizations who wish to use the building facilities or property;
10. The district will not be liable for any injury to any person using the facilities under the terms of this policy;
11. Applications which are exceptions to the terms of this policy shall be brought to the Board for approval.

Hours of Use

When available, the building may be used by groups and/or organizations between the hours of 3:15 p.m. and 9:00 p.m., weekdays. Everyone should be out of the building no later than 9:00 p.m. unless special arrangements have been made with the superintendent, principal or designee.

Additional Specific Regulations

There may be times when there are additional specific demands made on groups desiring to use the district facilities. The major reasons for these demands are to protect people and property from injury or damage, e.g., metal wheels or hard-soled shoes on the gymnasium floor.