

Eagle Point School District 9

Code: JECF-AR
Revised/Reviewed: 2/08/12; 5/14/14; 3/11/15;
3/09/16; 5/11/16; 6/08/16;
3/13/19

Interdistrict Transfer of Resident Students

The Board has established that through the agreement between districts' process, ORS 339.133(5)(a) and for students paying tuition, ORS 339.115(1) Eagle Point School District 9 will release [xx] new students who apply to attend a school in another district. All students who have previously been granted consent to attend school in another district are automatically granted consent to transfer out of the district and are not included in the [xx] count. The window for requests for release from the district opens annually on March 1 and will be closed when 30 requests are received.

Students whose legal residence changes to our district during the school or summer between school years, are automatically granted consent to complete the school year in the district/school they currently attend.

The following procedure will govern consideration of a request by a student who resides within district boundaries and who is requesting district approval for a transfer to attend school in another district:

1. A parent can request the release of his/her student by electronically submitting the appropriate district form¹;
2. Electronic submission of the document will date and time stamp the submission. Notification of release for the first [xx] submissions received will be sent to the parent;
3. If requests for release exceed the designated number of outgoing transfers, the superintendent will consider hardship status of the request and render a decision in writing within 10 calendar days;
4. If the request meets the state's criteria for a hardship transfer, the parent will be notified in writing.
5. If the request does not meet the state's request for a hardship transfer, parents will be notified of the reason for denial and the right to schedule a meeting to appeal the decision to the superintendent by sending a written request to the superintendent within 10 calendar days;
6. The superintendent or his/her designee shall investigate the appeal and render a decision within ten working days;
7. If the superintendent does not grant approval and the parent deems it desirable to carry the hardship transfer request beyond the decision reached by the superintendent or his/her designee, he/she may, within five working days, request a review by the Board. The Board will review the request at its next regularly scheduled Board meeting;

¹ If you do not have access to a computer there is one available in the District office at 11 N. Royal Ave., Eagle Point or at your neighborhood school.

8. A final decision will be made by the Board and will be communicated to the parent in writing within 10 calendar days following the Board meeting;
9. If the release is granted by mutual consent of the resident and nonresident districts, the receiving district will make necessary arrangements for the transfer of the student's education records.

Safe Public School Choice Transfer Requests

In the event a district school is identified by the Oregon Department of Education (ODE) as persistently dangerous, or a student has been a victim of a violent criminal offense while in or on the grounds of a school the student attends, and there is not another school in the district for the student to transfer to, the district may develop an agreement with a neighboring district to accept transfer students. The development of such agreements is at the discretion of the district. Transfer approval will be in accordance with established Board policy and administrative regulation.

Record Keeping

A file of all interdistrict transfer requests will be maintained at the district office.