

Echo School District 5R

Code: **DN**
Adopted: 01/96
Readopted: 1/22/13
Orig. Code(s): DN

Disposal of School Property

The superintendent may dispose of all obsolete, surplus, unwanted and/or excessively damaged equipment and supplies owned by the district in accordance with the following procedures:

1. Items estimated by the business manager to have a value of less than \$500 may be sold by the business manager at prices estimated to be the market values of the items. All sales by the business manager will be recorded by item, price and buyer;
2. Property or materials estimated by the business manager to be greater than \$500 may be declared surplus by the Board and may be sold by the business manager through a bidding procedure or by public auction. If public sales fail to produce any interested buyers or bidders, remaining unsold materials may then, at the superintendent's discretion, be disposed of as scrap or waste or be donated to appropriate charitable or educational agencies.

END OF POLICY

Legal Reference(s):

[ORS 279B.055](#)
[ORS Chapters 279A](#), 279B and 279C
[ORS 332.155](#)