

## **License Responsibilities**

**Teacher Responsibility:** Teachers in the district shall hold an appropriate teaching license including required norms for any major area of specialization. Teachers shall be responsible for knowing when their teaching license expires and for meeting requirements for renewing those licenses. Teachers shall be responsible for seeing that copies of their teaching licenses are on file in the district office.

**Required License:** No teacher new to the district will be permitted to enter the classroom without a current Oregon teaching license. If the teacher does not have a license on the first working day, the contract may be declared null and void and a replacement sought; or at the discretion of the principal and superintendent, a substitute may be obtained for a period not exceeding four weeks after which time if the new staff member does not have a current certificate, the contract will then be declared null and void and replacement sought.

**Vocational License:** Vocationally certified teachers may be employed by the district for vocational education at the secondary level.

The superintendent may grant one year of experience (or vertical movement on the schedule) for each three years of appropriate vocational experience in the field of instruction up to, but no higher than the fourth step on the B.A. column. This placement will be for salary considerations only and will not count for experience as per the bargained contract.

Any additional movement on the salary schedule under a vocational license shall be limited to vertical on the B.A. column.

**Norms:** Teachers must meet the norms and have the appropriate endorsement for the positions to which they are assigned unless misassignment is approved.

**Misassignments:** Misassignment applications which are in keeping with state procedures and restrictions may be made by the superintendent.

All misassignments will be for one year only or will be based upon a very clear program toward meeting the norm requirements on a regular basis.