

# Elgin School District 23

Code: **BDD**  
Adopted: 7/15/96  
Readopted: 4/02/13  
Orig. Code(s): BDD

## Board Meeting Procedures

### 1. **Quorum**

A quorum will consist of the majority of the members of the Board.

### 2. **Vote Needed for Exercise of Powers**

The affirmative vote of a majority of members of the Board will be necessary for exercising any of the Board's powers.

### 3. **Board Member Voting**

Each vote of each member by name on all motions will be recorded in the minutes. The vote on all motions shall be by raising of hands or by voice vote.

### 4. **Abstaining from Vote**

If a Board member chooses to abstain from voting, such abstention will be recorded.

### 5. **Parliamentary Procedure**

Official business of the Board will be transacted by motion or resolution at duly called regular or special meetings.

Except as otherwise provided by state law and/or Board policy, the rules of parliamentary procedure comprised in *Robert's Rules of Order, Newly Revised*, "Procedure in Small Boards" as modified by the Board will govern the Board in its deliberation. Modifications will include the following: Motions will all be seconded prior to consideration for discussion by the Board and motions to close or limit debate will be acceptable.

The chair will decide all questions relative to points of order, subject to an appeal to the entire Board.

END OF POLICY

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#### Legal Reference(s):

[ORS 192.650](#)  
[ORS 244.120\(2\)](#)  
[ORS 332.045](#)

[ORS 332.055](#)  
[ORS 332.057](#)  
[ORS 332.107](#)

38 OR. ATTY. GEN. OP. 1995 (1978)  
41 OR. ATTY. GEN. OP. 28 (1980)