

Elgin School District 23

Code: **JFH**
Adopted: 5/13/99
Readopted: 8/19/13
Orig. Code(s): JFH

Student Complaints

The Board recognizes the necessity for each school to develop and maintain an orderly procedure for resolving student complaints. The principal shall involve staff and students in establishing procedures which fairly and quickly resolve student complaints. Procedures established should allow for:

1. Informal conferences between the parties concerned;
2. The right to a written appeal to the principal for a hearing when Step 1 does not resolve the problem;
3. The right to a written appeal to the superintendent, requesting a hearing when Step 2 does not resolve the problem. If the superintendent is the person receiving the appeal in Step 2, then the complainant should proceed to Step 4.
4. The right to a written appeal to the Board, requesting a hearing when step three does not solve the problem.

It is the purpose of appeals and hearings to provide access to appropriate school officials when an informal conference cannot resolve the problem. It is not the purpose of appeals and hearings to provide a forum through which nonrelated issues are conveyed. It is recommended that as many student problems as possible be handled through informal conferences.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)