

Elkton School District 34

Code: **DJAA**
Adopted: 8/10/98

Vending Machine Account

Proceeds from vending machines at Elkton High School will be deposited to the Vending Fund. These funds will be under the control of the High School Principal, as directed by the Board. Rules for profit from these machines are as follows:

The fund must always show a positive balance. All bills will be paid in a timely manner.

Proceeds from this account must accrue to students, or a student, who is a member of the Student Body of Elkton High School.

Applications for use of funds from this account must be in writing and be on file with the Fiscal Office.

Under normal conditions, the principal will appoint a committee to decide use of these funds.

If the requested use of funds is for athletic purposes, the committee should consist of the High School Principal, Athletic Director or Assistant Athletic Director, Guidance Counselor, one Class Advisor, and the Fiscal Officer.

If the requested use of funds is for other than athletic purposes, the committee should consist of the High School Principal, Guidance Counselor, Student Council Advisor, one Class Advisor, and the Fiscal Officer.

The High School Principal and the Fiscal Officer may disperse funds up to \$60. from this fund to a student or students if time is of the essence, the school term is during a recess period, or when preservation of confidentiality is of utmost concern.

Refunds will be handled by the building secretary and students will sign for refunds. Annually in June, the secretary will forward the list of refunds to the Fiscal Officer

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)