

Elkton School District 34

Code: **GCBB**
Adopted: 8/10/98

Extra Duty for Classified and Licensed Staff

Extra duty assignments for classified and licensed employees may be made by the superintendent with approval of the Board. When classified or licensed employees are to be assigned to perform extra duties outside of the regular school day, an extra duty contract shall be issued. Extra Duty Contracts shall list the specific duty to be performed, time and the compensation thereof.

The superintendent shall not propose, nor the Board approve, unless as an emergency act, the employment of either head coaches or assistant coaches in consecutive sport seasons. Whenever possible, the district will not employ a person to more than one head coaching position in a single school year.

Compensation for extra duty assignments is negotiated in a contract between the Board and the Elkton Teachers' Association.

Pay for such employment will be established by the Board with due regard to the type of duty to be performed and the specific qualifications of the individual employed.

If an employee is unable to fulfill the terms of the extra duty contract, his/her salary for that contract will be prorated to reflect the actual number of days worked.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)