

Elkton School District 34

Code: **GCN**
Adopted: 8/10/98

Evaluation of Licensed Staff

Licensed employees will be evaluated at least annually by their supervisor. An evaluation shall include a multiple number of observations plus at least one sequence of pre and post discussion of goals and an observation of approximately 30-45 minutes of classroom teaching.

Contract teachers shall have at least one evaluation a year. Non contract teachers (those with less than three consecutive years of in district teaching) shall have at least two evaluations a year.

Non teachers will be evaluated to reflect their major assignment/duties.

Required evaluations will be completed by March 1 of the school year. Additional evaluations may be conducted after March 1.

All evaluations of employees will be completed in writing using forms approved by the Elkton School Board. A copy of the evaluation will be provided the employee and a copy signed by both evaluator and evaluatee will be entered in the personnel file.

END OF POLICY

Legal Reference(s):

[ORS 243.650](#)

[ORS 332.505](#)

[ORS 342.850](#)

[OAR 581-022-1720](#)