

Elkton School District 34

Code: **JEE**
Adopted: 8/10/98

Attendance Accounting

The superintendent and administrative staff will develop procedures for assuring that accurate student attendance records will be maintained, submitting necessary reports and reporting attendance to parents in a timely manner.

The classroom teacher is responsible for maintaining and reporting accurate daily by period or course student attendance records to satisfy district requirements.

The superintendent will designate an administrator to serve as attendance officer for the district.

END OF POLICY

Legal Reference(s):

[ORS 326.310](#)

[ORS 327.133](#)

[ORS 339.065](#)

[OAR 581-021-0046 \(5\)](#)

[OAR 581-021-0050](#)

[OAR 581-022-1130](#)

[OAR 581-022-1660](#)

[OAR 581-023-0006](#)