

Elkton School District 34

Code: **KL**
Adopted: 8/10/98

Public Complaints

Complaints will be handled and resolved as close to their origin as possible.

Although no member of the community will be denied the right to petition the Board for redress of a grievance, the complaints will be referred through the proper administrative channels for solutions before investigation or action by the Board. Exceptions are complaints that concern Board actions or Board operations.

The Board advises the public that the proper channeling of complaints involving instruction, discipline, or learning materials is as follows:

1. teacher;
2. school principal;
3. superintendent;
4. Board.

Any complaint about school personnel will be investigated by the administration before consideration/action by the Board. If the administrator can not respond to the complaint within 25 working days of receipt of such complaint, an update as to progress on resolving the complaint will be made to the Board in executive session at the next board meeting. Such complaint, if not resolved at the administrative level, will be heard by the Board in executive session unless such public officer, employee, staff member or individual agent requests an open hearing. The staff member involved has the right to knowledge of the complaint, and an opportunity to be present should a board hearing occur.

Elkton School District patrons who wish to file complaint against an Elkton School District employee must submit their complaint in writing on the Patron's Complaint Form. Complaints to be considered must be fully completed and signed by the initiator of the complaint and submitted to the appropriate building principal. The principal will forward a copy of such complaint to the Superintendent within 24 hours of receiving the written complaint.

Any complaint which is not the subject of a conference shall not be considered in any teacher's evaluation and shall not be used against the teacher in any subsequent action by the District.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.690](#)

[ORS 332.107](#)

[OAR 581-022-1940](#)

Anderson v. Central Point School District No. 6, 554 F. Supp. 600 (D. Oregon 1982); aff'd in part, 746 F.2d 505 (9th Cir. 1984).

Connick v. Myers, 461 U.S. 138 (1983).