

Estacada School District 108

Code: **BDDC**
Adopted: 8/14/13
Readopted: 12/09/15
Orig. Code(s): BDDB

Board Meeting Agenda

The Board chair, the vice chair and the superintendent will prepare an agenda for all regular meetings of the Board. Items of business may be suggested by any Board member, staff member, student or citizen of the district by notifying the superintendent at least 10 days prior to the meeting.

Items of business suggested by any Board member may be considered for addition to the agenda by submitting the request to the Board chair and superintendent at least seven working days before the meeting. Any item requested by a Board member will be placed on the agenda with a majority vote of the Board.

A consent agenda may be used by the Board for noncontroversial business. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be approved at the same time. A Board member may ask that any item be removed from the consent agenda. The removed item will then be placed on the regular agenda.

The agenda will follow a general order established by the Board. Opportunities for the audience to be heard may be included. The Board will follow the order of business set up by the agenda unless the order is altered by a consensus of the Board.

Items of business not on the agenda may be discussed and acted upon if the majority of the Board agrees to consider them.

The agenda, together with supporting materials, shall be available to the Board members at least two full working days prior to the meeting. The agenda shall be posted to the district's website and available to the media, interested patrons and staff at the same time it is available to Board members.

A copy of the agenda shall be posted in the Estacada Central Office building on the day of the meeting. Members of the public may request a copy of the agenda from the superintendent's office.

The district will ensure equally effective communications are provided to qualified persons with disabilities upon request as required by the Americans with Disabilities Act.

Appropriate auxiliary aids and services may include large print, Braille, audio recordings and readers. Primary consideration will be given to the requests of the person with a disability in the selection of appropriate auxiliary aids and services.

Should the Board demonstrate such requests would result in a fundamental alteration in the service, program or activity or in undue financial and administrative burdens, alternate, equally effective communications will be used.

Auxiliary aids and services for persons with disabilities will be available at no charge to the individual.

END OF POLICY

Legal Reference(s):

[ORS 192.630](#)

[ORS 192.640](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).
Americans with Disabilities Act Amendments Act of 2008.

Cross Reference(s):

BDDG - Minutes of Board Meetings

BDDH - Public Comment in Board Meetings