

Request for Advancing a Grade

The natural progression of students through the K-8 system is expected to be the result of the attainment of important skills and knowledge, built on experiences from each previous year's curriculum. In situations when the student's performance greatly exceeds grade-level expectations and/or a teacher, administrator or parents request advancement to another grade (skipping a grade), the following procedures will apply:

Requests for Advancing a Grade Procedures

1. The advancement process can be initiated at anytime.
2. To initiate the advancement process, the initiator must make this request for advancing a grade to the principal in writing.
3. A grade advancement review team will meet to study the request.
4. The grade advancement review team will consist of:
 - a. Classroom teacher;
 - b. Administrator or Designee;
 - c. Counselor.
5. The review will include all pertinent personal, social and educational factors.
6. An interview with the student and parent(s) by the grade advancement review team to evaluate the student's social readiness, motivation and academic knowledge and skills.
7. File History Review

The grade advancement review team will also review the following:

- a. Standardized test results;
 - b. Grades;
 - c. Recommendation of previous teachers/schools;
 - d. Present age, previous retention/promotion data;
 - e. Oregon statewide assessment results;
 - f. Student portfolio.
8. Within 30 school days the grade advancement review team will submit its recommendation, in writing, with a review summary and reasons to the principal.
 9. Ordinarily, the principal will make his/her decision based on the recommendation of the grade advancement review team; however, the final decision to allow/disallow students to skip a grade rests with the principal.