

# Estacada School District 108

Code: **KG**  
Adopted: 7/14/04  
Readopted: 4/15/15; 10/12/16  
Orig. Code(s): KB

## Community Use of District Facilities

The Board supports the community education and cultural enhancement process, which encourages the use of school facilities by community members for recreation, education, service and cultural activities. The following priorities (not “first come/first serve” applications) will determine building and grounds use decisions and privileges:

1. School-Sponsored Programs – Activities directly related to the required K-12 school program (such as graduation) and extracurricular K-12 school programs (such as seasonal programs);
2. Partnering and Local Youth Organizations;
3. Out of district nonprofit youth organizations (proof 501(c) status), Private Schools, Independent Youth Recreation;
4. Adult (including district staff), Civic Service Groups, Public Agencies, Colleges and Universities and Religious Organizations;
5. Private Interest and Profit Making Organizations.

Any proposals that may/will involve changes, additions or elimination of current district property, facilities or buildings, must be approved by the superintendent and/or the Board. Proposals of this type must be processed in accordance with administrative regulation KG-AR(3) - Open Space Master Plan and Development Guide.

The Board expects the users to treat the facilities with respect. Recognizing that the district has a multimillion-dollar investment in its buildings and grounds, which must be protected, and recognizing that certain nonschool activity usage allows for the maximum benefit to the community, the district will create a fee schedule and set of procedures that covers the cost of operating and maintaining the facilities and grounds being used, and enable an orderly and efficient use of district facilities and grounds. The users must agree to all guidelines and procedures in order to use the facilities. The superintendent or designee has the right to refuse any user access to the facilities if the user has not complied with district procedures and guidelines.

The Board and the district retain the right to refuse access to any and/all individuals and groups who fail to comply with district requirements, up to and including calling law enforcement officers and/or issuing “no trespass” orders to those who fail to show the required respect for district staff and facilities.

END OF POLICY

**Legal Reference(s):**

[ORS 332.107](#)

[ORS 332.172](#)

**Cross Reference(s):**

EDC/KGF - Authorized Use of District Equipment and Materials

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