

Eugene School District 4J

Code: **BCB**
Adopted: 7/2/73
Revised: 9/17/97; 11/2/83
12/11/02
Orig. Code(s): 1400; 1410; 1420

Officers of the Board

Election, Term, and Duties

As provided in ORS 332.040, no later than the next regular meeting following July 1 the district school board shall meet and organize by electing a chair and vice-chair from its members.

Duties of the Chair

The chair shall have the usual powers. He or she shall preside at meetings, represent the board and the district at official functions, and shall appoint all committees, unless otherwise ordered by the board.

The chair (and the clerk) shall execute in the name of the board and on its behalf all legal documents authorized by the board including, but not limited to, conveyances, releases, reports, contracts, and statements, except as provided by the board or by law.

The chair has the same responsibility to participate in discussing issues and voting on motions as other members of the board. If the chair desires to make a motion, the vice-chair will assume the chair while the motion is made and during the subsequent discussion and the vote on the motion. If the vice-chair is absent, the chair may make a pro tem appointment of a board member to serve as acting chair for this purpose.

No member shall serve as chair for more than four years in succession.

Duties of the Vice-Chair

The vice-chair shall perform the duties of the chair whenever the chair is absent or unable to perform the duties of his or her office.

The vice-chair shall perform other functions as designated by the board or the chair.

END OF POLICY

Legal Reference(s):

[ORS 255.335](#)
[ORS 332.040](#)

[ORS 332.045](#)
[ORS 332.057](#)