

Eugene School District 4J

Code: **BD**
Adopted: 6/16/75; 1980
Revised: 9/17/97, 12/11/02
Orig. Code(s): 1720.4, 1860;
1720.1, 1720.2,
1720.3, 1720.5

Types of Meetings

1. Regular Board Meetings

Regular meetings of the board shall be held in accordance with the calendar of meetings adopted at the organizational meeting. The meeting time and place is designated with the understanding that it can be changed by the Board of Directors.

The chair of the board may postpone meetings when, in his or her judgment, there are insufficient agenda items to warrant a meeting or when he or she has been notified there will not be adequate attendance for a quorum.

Notice of postponement will be given to interested persons including the news media which have requested notice, at least 24 hours before the scheduled meeting time whenever possible.

2. Executive Session

The board reserves the right to schedule, and the right to interrupt, a regular, special or emergency meeting for the purpose of holding an executive session in accordance with ORS 192.660.

3. Special Meetings

Special meetings of the board may be called as follows:

- By order of the chair;
- Upon request of three members of the board;
- By common consent of the board members.

Notice of special meetings or change in place of regular meetings shall be given members of the board, interested persons including news media which have requested a notice, at least 24 hours before such meeting. In case of an actual emergency, a meeting may be held upon such notice as is appropriate to the circumstances, but the minutes for such a meeting shall describe the emergency justifying less than 24 hours notice. (ORS 192.640 (3))

4. Organizational Meeting

No later than the next regular meeting following July 1, an organizational meeting shall be held, at which time officers shall be elected and the calendar of meetings adopted.

5. Work Sessions

The board may periodically call a work session to receive information or discuss a specific topic in depth. Ordinarily work sessions are not designed to receive public input, but the board may choose to invite comments from the audience. No action will be taken at a work session.

6. Adjournment

Any meeting may be adjourned to the next succeeding regular meeting or to some specified time prior thereto.

END OF POLICY

Legal Reference(s):

[ORS 174.104](#)

[ORS Chapter 192](#)

[ORS Chapter 193](#)

[ORS 255.335](#)

[ORS 332.045 - 332.111](#)

[ORS 433.835 - 433.875](#)

38 Op Atty Gen 1995 (1978).

41 Op Atty Gen 28 (1980).

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000); 28 CFR Part 35 (2000).

OACE v. Salem Keizer School District 24J, 95 Or. App 28 (1989); reconsideration denied, 95 Or. App. 6 (1989).

Cross Reference(s):

BDC - News Media in Executive Sessions

BDDA -Public Notice of Meetings