

Order of Agenda

The order of business at regular meetings of the board will be the following:

- Call to order, roll call, and flag salute;
- Agenda review (This permits the chair or the board, by consensus or motion, to change the order of the agenda to facilitate the involvement of patrons and staff.);
- Introduction of guests and report of superintendent;
- Comments by student representatives;
- Items raised by the audience (Up to 30 minutes may be set aside at the beginning of each regular board meeting for members of the audience to raise questions or concerns about matters not included on the agenda. If the allotted time is not needed for this purpose, the chair will proceed with the agenda.);
- Comments by employee groups;
- Items for information (“Items for Information” are topics of general interest to the board and public and do not require action.);
- Items for action at this meeting (Under “Items for Action at This Meeting” will be those items on which the board has previously been informed.);
- Consent group - items for action (Under the heading of “Consent Group - Items for Action,” routine items, such as approval of minutes, bids, and personnel recommendations will be included.);
- Items for action at a future meeting (Topics listed under “Items for Action at a Future Meeting” provide an opportunity for board members to receive and clarify information and request further data before taking action.);
- Comments and committee reports by individual board members;
- Executive session (Board discussion in “Executive Session” is limited to specific matters permitted by ORS 192.660. Executive sessions may be held prior to the regular meeting if the chair directs.);

- Board reconvenes for action on executive session matters, as required;
- Adjournment.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)
[ORS 192.660](#)