

# Eugene School District 4J

Code: **BDDC**  
Adopted: 7/02/73  
Revised/Readopted: 3/19/86; 9/17/97; 9/09/15;  
8/02/17  
Orig. Code(s): 1850

## Board Meeting Agenda

The Board chair and superintendent will prepare an agenda for all regular meetings of the Board.

A consent agenda may be used by the Board for noncontroversial business. The consent agenda will consist of routine business that requires action but not necessarily discussion. These items may all be approved at the same time. A Board member may ask that any item be removed from the consent agenda. The removed item will then be placed on the regular agenda.

The Board will follow the order of business as listed in the agenda unless the order is altered by a majority vote of the board. Items of business not on the agenda may be discussed and acted upon if the majority of the Board agrees to consider them. Opportunities for the audience to be heard may be included.

The agenda, together with supporting materials, will be distributed by the district office or superintendent to Board members at least four days prior to the meeting. The agenda will be available to the press and to interested patrons on the district website at the same time it is available to the Board. Copies of the agenda for the press and public will not contain any confidential information included in the Board members' packets.

Members of the public may request a copy of the agenda through the superintendent's office.

The district will ensure equally effective communications are provided to qualified persons with disabilities upon request as required by the Americans with Disabilities Act.

Appropriate auxiliary aids and services may include, but are not limited to, qualified interpreters, assistive listening systems, note takers, large print, Braille materials, audio recordings and readers. Primary consideration will be given to the requests of the person with a disability on the selection of the appropriate auxiliary aid and service. Should the Board demonstrate such a request would result in a fundamental alteration in the service, program, or activity or in undue financial and administrative burden, an alternate, equally effective communication will be used.

END OF POLICY

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**Legal Reference(s):**

[ORS 192.630](#)

[ORS 192.640](#)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).  
Americans with Disabilities Act Amendments Act of 2008.

**Cross Reference(s):**

BDDG - Minutes of Board Meetings

BDDH - Public Comment at Board Meetings