

# Eugene School District 4J

Code: **BDDH**

Adopted: 7/2/73; 6/16/75

Revised: 4/16/80, 5/6/81,  
4/7/82, 9/17/97,  
12/11/02

Orig. Code(s): 1880, 1880.2,  
1880.3; 1880.1

## **Citizen Participation**

The board shall encourage attendance of the public at school board meetings and shall solicit advice and counsel of School District 4J patrons in planning and operating the schools. The proposed agenda for all regular meetings shall be mailed on request to the heads of community organizations and to the press, radio, and television news editors at least 48 hours prior to the time of the meeting.

### 1. Student Advisory Panel

A student advisory panel will sit with the board at all regular public meetings and will represent students' interests. The panel will consist of one representative from each high school. Representatives will communicate information from the student bodies to the board and from the board to the student bodies.

### 2. Lay Advisory Committees

Lay advisory committees of citizens shall be appointed by the board from time to time to consider specific matters of districtwide importance. Such committees shall be representative of the district and of varying points of view, and members will be limited to persons residing in School District 4J or persons who own property within the boundaries of the district. Recommendations of such committees shall be given careful consideration by the board, which shall regard them solely as recommendations that cannot and do not relieve the board of its legal responsibility. Lay advisory committees shall be dissolved when the purpose for which they were established shall cease to exist.

All meetings of advisory committees shall be considered open meetings. The media may attend and report proceedings.

### 3. Citizens' Communications

Communications from citizens to the board may be addressed directly to members of the board or to the board in care of the superintendent-clerk, who will acknowledge such communications.

Citizens who wish to have board consideration on a matter relating to the school district should make their request to the superintendent-clerk. The superintendent-clerk will confer with the board chair to determine if the proposed item is proper business of the board. A prompt response will be provided to the citizen making the request.

The board will allow time at each regular meeting for citizens to raise issues not on the agenda. However, the chair may limit the amount of time for individual presentation and discussion.

END OF POLICY

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Legal Reference(s):

[ORS 165.535](#)

[ORS 165.540](#)

[ORS 192.610 - 192.690](#)

[ORS 332.057](#)

Americans with Disabilities Act of 1990, 42 U.S.C. Sections 12101-12213; 29 CFR Part 1630 (2000)

Cross Reference(s):

BCF - Appointment of Special Committees

KLD - Commendation and Criticism of Employees