

# Eugene School District 4J

Code: **DFD**  
Adopted: 7/2/73; 6/27/01  
Orig. Code(s): 8501, 8510; 8550

## **Real Property Management**

In order to carry out its educational mission, the district owns and operates a number of school facilities and properties. Because of changes in characteristics of the district, such as enrollment, it may from time to time be necessary to add or reduce, on a temporary or permanent basis, the number of facilities and properties operated to support the educational program.

The purpose of this policy is to provide direction for the management of school district real property not currently in use to support the educational program. This property will be managed within the framework of existing law and school board policies and to carry out the following objectives:

1. Support the district's identified short-term and long-term educational needs;
2. Provide for the district's long-term property needs;
3. Provide financial support for district facilities.

### **Classification of Real Property**

At least every two years, the district will review and classify its real property, using the following classifications:

1. In Use: Property that houses or supports the educational program;
2. Reserve: Property that is not in use but which is or may be needed for a definable future district use. Reserve property shall be managed to preserve its use for future district requirements;
3. Surplus: Property as may not in the judgment of the school board be required for school purposes may be sold or leased (ORS 332.155). This may include property currently in use for some district function (other than a school) but that function could be moved without significant disruption to the service provided. Surplus property shall be managed to maximize the financial return to the district while taking potential community benefit into consideration.

### **Use of Revenue**

Net proceeds from the sale or lease of facilities will be placed in a district capital improvement fund and used to acquire and develop land and/or upgrade and improve district facilities unless the board decides otherwise for compelling reasons.

## END OF POLICY

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### **Legal Reference(s):**

[ORS 332.107](#)

[ORS 332.155](#)

### **Cross Reference(s):**

K

G - Community Use of Buildings