

Eugene School District 4J

Code: **GCA**
Adopted: 7/2/73; 1/19/83
Revised: 2/4/81, 10/6/82,
12/11/02
Orig. Code(s): 3150.1, 3150.2;
3150.11

Required Credentials

Licensure

All professional personnel, both teachers and administrators, engaged in instruction shall provide proof of holding a valid teaching license with the director of personnel prior to the time they assume their duties. Licensure shall legally qualify the employee for his or her assignment. It shall be the responsibility of employees to maintain a current, appropriate license. Licensed personnel who do not have a current license on file in the personnel office will be suspended without pay until the licensure requirements of Teacher Standards and Practices Commission (TSPC) are met.

District-Approved Waiver of Coaching Certification

The superintendent is authorized by the Board of Directors to approve a waiver of a coaching certificate, subject to the provisions of ORS 336.183, which reads as follows:

Any district school board may contract for or operate programs providing activities before and after usual classroom hours for school age children residing in the district. Such programs may be supervised by persons other than persons holding teaching licenses. The district school board shall establish rules of eligibility for participation in such programs and may collect fees for participation thereof. The fees will be used for the support of the programs.

The following definitions and conditions are applicable to the waiver of coaching certificates:

Definitions

1. **Program**
District-approved secondary interscholastic athletics.
2. **Activity**
A school-sponsored, administratively-approved practice or contest.
3. **Usual classroom hours**¹
The time from the beginning through the completion of the instructional day. (The actual time will vary, depending on individual building schedules and the need for occasional special schedules in buildings.)

¹ Postseason contests that are played during classroom hours must have a coach certified by TSPC. However, travel during the instructional day to an after-school contest does not require supervision of a coach licensed by TSPC.

4. **Children residing in the district.**

Students officially enrolled in any Eugene School District 4J secondary school.

Eligibility Rules for Waiver

A waiver of the coaching certificate, valid for one year, may be issued by the superintendent upon receipt of evidence that the applicant has fulfilled the following requirements:

1. Holds a recognized first-aid card;
2. Is competent in athletic conditioning and care and prevention of injuries and has knowledge of growth and development (physical, psychological, social) of children and youths;
3. Has attended a sports medicine symposium conducted by the school district or similar training approved by the superintendent.

Coaches Certification Program

High school principals shall be held accountable for verifying that coaches have been certified through the NFHS Coaches Certification Program.

A noncertified coach may coach with a certified coach for one (1) sport season, but would be required to satisfy the certification requirement prior to beginning a second season in any sport. Any other emergency extension must be authorized in writing by OSAA.

Transcripts

It is a requirement of the Board of Directors that all licensed personnel submit a transcript of all college credits to substantiate their placement on the salary schedule. This shall be on file in the personnel office.

END OF POLICY

Legal Reference(s):

[ORS 342.120 - 342.203](#)

[OAR Chapter 584](#)

2002-2003 OSAA Handbook, Oregon School Activities Association (July 2002).