

Student Transfers

Oregon law requires that children who legally reside in an Oregon public school district attend school in that district. Oregon law also requires that public school district boards annually authorize any transfer of students wishing to attend schools outside of their district when their legal residence is within their jurisdiction, and further states that no public school district shall allow a non-resident student to be enrolled in their schools without such authorization. The violation of either of these laws will result in the withholding of state school support by the Oregon Department of Education; only legal guardianship of a student or students, or in the case of homeless students, a person acting in parental relationship, qualifies a student to attend school in a particular district.

It is the goal of Falls City School District #57 to provide high quality education experiences for each resident child living within its administrative boundaries. To the degree possible the district will also make available to children residing outside the district's administrative boundaries educational opportunities equal to those provided for resident students.

1. Extraordinary transfers (which are granted through the authority of the superintendent of schools):
 - a. These are granted on an individual basis where, in the judgment of the superintendent, the district's schools and/or programs cannot meet the specific educational needs of the student in question. The district is not required by policy or statute to consider a transfer request under this rule IF the district can, in its judgment, contract for services in another district to meet the educational needs of the individual requesting student.
 - b. The district is charged by Oregon Administrative Rule (Division 22) to identify and meet the educational needs of each of its students. Extraordinary transfers are at the sole discretion of the district superintendent and may not be used to circumvent the restrictions on out-of-district transfers as stated in Policy JECBB.

2. Procedural Information
 - a. Transfer requests may be made at any time, but such requests require assessment of student progress, records reviews and interviews, and may take an extended length of time to process. Requests are to be in writing, compelling reasons for the request must be evidenced and require consultation with, and the approval of, guardian(s) of the individual student as well as student consent.
 - b. The superintendent may require an initial meeting with the student's guardian(s) to review and discuss the request. The superintendent may ask questions for the purposes of clarification, and may request additional evidence be provided prior to a decision. The superintendent may also require additional meetings for consideration of additional information supporting the request. Minutes will be kept of all meetings, and the meetings may be recorded. All requests,

their attendant evidence, as meeting minutes fall under Oregon and Federal student confidentiality laws, and are strictly confidential.

- c. The superintendent will make every effort to make a decision regarding the request in a timely matter, and will notify the non-resident district of their decision.
- d. All approved transfers require that the guardian provide for transportation to and from the out-of-district school in the receiving district unless otherwise required by state law or district policy.
- e. All approved transfers are revocable at any time by either district.
- f. All transfers authorized by the superintendent require board ratification.
- g. Actions upon all transfer requests are final and cannot be appealed unless by order of the superintendent.