

### **Advisory Committees to the Board**

In an ongoing effort to increase communication with and among constituents and provide for citizen involvement, the Board may appoint fact-gathering committees that include community members to provide input to the Board on matters of districtwide importance.

Input or data gathering from such committees will be given careful consideration by the Board, but said input will not relieve the Board of its legal responsibility to make final decisions at a regular public meeting.

The composition of advisory committees will be broadly representative and will take into consideration the specific task(s) assigned to the committee. Committee membership will be made by the Board and may include respective site-council members and community members at-large; appointment of staff members to the committee, when appropriate, will be made by the superintendent.

The Board will adopt guidelines for each committee as appropriate prior to appointing the committee, which will include, but not be limited to:

- The charge to the committee, setting forth the service the Board wishes the committee to render and the extent and limitations of responsibilities;
- The resources the Board will provide;
- The length of time the committee is asked to serve and the approximate date(s) on which the Board wished to receive committee report(s).

The Board chair, with agreement of a majority of the Board members, may appoint standing committees to provide input to the Board. When the Board creates a standing committee, appointments to the committee will be for a definite term and expiration dates will be staggered to promote continuity.

Except as specifically provided by the Board, Board committees will cease to exist when the committee report(s) have been received by the Board or when the committee's purpose for which the committee was established has been accomplished or ceases to be relevant. The Board reserves the right to dissolve a Board committee at any time.

Board committees shall follow all applicable statutes including, but not limited to, the Public Meetings Law.

The Board's responsibility cannot be delegated or surrendered to others; therefore, all relevant committee data gathering and input must be submitted to the Board for reflection and must be recognized as input to the Board in nature.

END OF POLICY

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Legal Reference(s):

[ORS 192.610](#)

[ORS 192.630](#)

[ORS 294.336](#)

[ORS 329.704](#)

[ORS 332.107](#)

*Oregon Attorney General's Public Records and Meetings Manual*, pp. 99-100, Department of Justice (2001).