

Fern Ridge School District 28J

Code: **GDD**
Adopted: 2/24/97
Revised/Readopted: 5/23/05
Orig. Code(s): 3420

Hiring of Classified Staff

All persons to be given consideration for classified positions in the district will have such training and skills as may be required to carry out successfully the requirements of the assignment. Employees will be physically able to perform the various tasks necessary for the position and will be of good character. Candidates for employment must be at least 18 years of age and citizens of the United States. A personal interview will be required for all people hired by the district.

Classified employees will be hired by the superintendent upon recommendation by the designated supervisor. Applicants for the positions of building custodian will be interviewed by the building principal and the maintenance supervisor, who will make a joint recommendation for hiring to the superintendent. All custodial applications will be made to the maintenance supervisor.

Notification of reappointment for the following year will be given to all classified personnel May 30 of each year for employees employed subsequent to May 30.

END OF POLICY

Legal Reference(s):

[ORS 326.051](#)
[ORS 659.150](#)
[ORS 332.505](#)
[ORS 342.934](#)
[ORS 659.015](#)
[ORS 659.029](#)

[ORS 659.030](#)
[ORS 659.035](#)
[ORS 659.037](#)
[ORS 659.230](#)
[ORS 659.270](#)
[ORS 659.340](#)

[ORS 659.410 - 659.430](#)

[OAR 581-021-0045](#)
[OAR 581-022-0715](#)