

### **Early Graduation \*\***

In order for the superintendent to consider a request for early graduation, the following procedures must be followed:

1. The student must discuss with the counselor and principal at least one calendar year in advance of their regularly scheduled graduation date the desire for early graduation;
2. The student must present a letter stating his/her plan for early graduation and the reasons for the request. Parents of the student need to submit a letter, giving their permission for and reason for early graduation. Both letters should be submitted to the high school principal;
3. A conference will be arranged between the parents, counselor, student and principal;
4. The principal will make a recommendation on the following requirements:
  - a. No less than 22 of the 24 units required for graduation will be attained at Elmira High School, exceptions with Superintendent approval;
  - b. Student has met or will meet all credit requirements for graduation;
  - c. Student shows reasonable academic achievement.
5. If the request is approved a transcript will be issued upon completion of these requirements, noting that they have been met. A diploma will be issued in June.