

Admission of Nonresident Students

By January 15 of each year, the principals will establish an approximate number of nonresident students their respective buildings can accommodate for the following school year.

Nonresident students may be admitted with tuition, with the exception of students who become "resident pupils" by one of the following methods:

1. By written consent of affected school boards (interdistrict transfer),
2. By written consent of the district board with which the student has made application for admission (open enrollment);
3. A foreign exchange students attending district schools on a J-1 Visa; or
4. A court order.

The amount of tuition will be established by July 1 of each year. Each admitted tuition paying student will be charged the same amount of tuition.

The district is not required to provide transportation outside the boundaries of the district. The student will be allowed to use existing bus routes and transportation services of the district. Transportation will be provided if required by federal law.

A written appeal for a denied request may be made to the Board whose decision, based upon review, will be final.

Consent for Admission of a Nonresident Student by Interdistrict Transfer

1. The application for admission must go through to the superintendent's office.
2. Admission and annual renewal must be approved by the superintendent.
3. Students receiving consent for admission may remain in the district for one school year and re-apply annually.¹ The student will not need to seek permission more than once from the same district of origin, to transfer to this district.

¹The receiving district determines the length of time granted for a student of an interdistrict transfer by mutual agreement. The length of time determined by the receiving district must be applied the same for all students receiving consent by mutual agreement.

Consent for Admission of a Tuition Paying Student

1. The application for admission must go through the superintendent's office.
2. Admission and annual renewal must be approved by the superintendent.
3. Admission of students paying tuition will result in a mutual tuition agreement between the parties and will be filed with the business office for billing and payment control.
4. The business manager shall prepare semester bills for all tuition paying students, and any student whose tuition remains unpaid 15 days after presentation of bills shall be excluded; the superintendent may grant additional time for payment should circumstances warrant it.
5. Students receiving consent may remain in the district for one school year and must re-apply annually.²

Consent by the Nonresident District Board for which the Student has applied for Admission (Open Enrollment)

1. By March 1, the Board shall establish the number of students, if any, that will be given admission for the following school year under this process. Resident students will have first opportunity to request an intradistrict transfer prior to the placement of a nonresident student.
2. Nonresident students must make application no later than April 1, for admission in the following school year to the district they desire to attend. Applications must be submitted to the district office.
3. If the number of applications exceeds the number of admissions to be given, an equitable lottery process will be used to determine admission. This lottery process may give priority to applicants who currently have siblings enrolled in the district. Priority cannot be given to a nonresident student over an intradistrict transfer request from a resident student. If the district determines that admission will not be given to any students under this process there is no district obligation to give admission to siblings.
4. Once the student has been given admission, the student is considered a resident for all educational programs and remains a resident of the district until the student:
 - a. Graduates from high school;
 - b. Is no longer required to be admitted to the school district under ORS 339.115; or
 - c. Enrolls in a school in a different district.
5. By May 1, the district shall provide written notification of admission of a nonresident student into the district, to the district of the student's legal residence.

²The receiving district determines the length of time granted for a student of an interdistrict transfer by mutual agreement. The length of time determined by the receiving district must be applied the same for all students receiving consent by mutual agreement.



Fern Ridge School District 28J
Request for Nonresident Student Admission
Interdistrict Transfer

Current School Year _____
 Transfer requested for School Year _____

Student Information

_____	_____	_____
Legal Last Name	Legal First Name	Legal Middle Name
_____		_____
Mailing Address		Apartment #
_____		_____
City	State	Zip
_____	_____	_____
Date of Birth (MM/DD/YY)	Student Grade Level	
_____	_____	_____
Primary Phone of Parent/Guardian	Secondary Phone	E-mail Address

Parent/Guardian Name (Person in Parental Relationship) _____
 Is the student currently under expulsion? Yes No
 If yes, what was the reason: _____

Is there a sibling of this applicant currently attending in this district? Yes No
 If yes, name of sibling and school attending: _____

Does the student have a transfer for the current school year? Yes No
 Is, or was the student a resident of this district in the current school year?³ Yes No
 If yes, please provide move/moving date: _____ Preferred School placement _____

Interdistrict transfer request must be made annually. The superintendent, may immediately revoke permission to attend the Host School for a student who does not maintain regular school attendance of at least 96 percent or better or for a student who does not honor the Student Code of Conduct.

High school students, please note: A transfer can affect interscholastic eligibility for those activities governed by Oregon State Activities Association (OSAA). Student and legal guardian should investigate OSAA regulation through the host high school athletic office prior to transferring.

Signature of Parent/Guardian _____ Date _____

Please return this form to the Fern Ridge School District Superintendent's Office.
Do not write below this line.

Resident District: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied Reason for denial: _____ Superintendent/Designee: _____ Date: _____	Receiving District: Fern Ridge School District 28J <input type="checkbox"/> Approved <input type="checkbox"/> Denied Reason for denial: _____ Superintendent/Designee: _____ Date: _____ Parent/Guardian Notified: Date: _____
--	---

The Fern Ridge School District is an equal opportunity educator and employer.

_____ ³If applicant chooses "Yes," the district must give consent for admission pursuant to ORS 339.127(10)



Fern Ridge School District 28J
Interdistrict Transfer Out of Resident District

Transfer requested for School Year _____

Student Information

Legal Last Name _____ Legal First Name _____ Legal Middle Name _____

Mailing Address _____ Apartment # _____

City _____ State _____ Zip _____

Date of Birth (MM/DD/YY) _____ Student Grade Level _____

Primary Phone of Parent/Guardian _____ Secondary Phone _____ E-mail Address _____

Parent/Guardian Name (Person in Parental Relationship) _____

Signature of Parent/Guardian _____

Granting the request does not guarantee acceptance to another district.

Please return this form to the Fern Ridge School District Superintendent's Office.
Do not write below this line.

Form with two columns for Resident District and Receiving District, including checkboxes for Approved/Denied and fields for Reason for denial, Superintendent/Designee, and Date.

The Fern Ridge School District is an equal opportunity educator and employer.



Fern Ridge School District 28J

Application for Nonresident Student Admission Open Enrollment

Forms Accepted March 1 through April 1.

Date Received		
Student's Full Legal Name	Birth Date	Grade (Upcoming School Year)

Requesting an Open Enrollment Transfer to _____ School, in the Fern Ridge School District.

Legal Guardian's Name(s): _____

Legal Resident Address: _____
Street City Zip Code

Mailing Address: _____
PO Box City Zip Code

Home Phone: _____ Cell Phone: _____ Work Phone: _____

E-mail Address: _____

Is the student currently under expulsion? Yes No

If yes, what was the reason: _____

High school students, please note: An open enrollment transfer can affect interscholastic eligibility for those activities governed by OSAA (Oregon State Activities Association). Student and legal guardian should investigate OSAA regulation through the host high school athletic office prior to transferring.

I understand and agree to the conditions listed above. I attest that the information provided on this forms is truthful and accurate. I understand that if this information is found to not be accurate I will be held liable for payment of student tuition.

 Parent/Legal Guardian's Signature Date

**Please return this form to the Fern Ridge School District Superintendent's Office.
Do not write below this line.**

Open Enrollment Request: Approved Denied

Reason for denial: _____

Superintendent/Designee: _____ Date: _____

Date Legal Resident District Notified: _____

Date Parent/Guardian Notified: _____

The Fern Ridge School District is an equal opportunity educator and employer.



Fern Ridge School District 28J

Application for Nonresident Student Admission - Tuition Students

Tuition Student requested for School Year _____

Student Information

Legal Last Name _____ Legal First Name _____ Legal Middle Name _____

Mailing Address _____ Apartment # _____

City _____ State _____ Zip _____

Date of Birth (MM/DD/YY) _____ Student Grade Level _____

Primary Phone of Parent/Guardian _____ Secondary Phone _____ E-mail Address _____

Parent/Guardian Name (Person in Parental Relationship) _____

Is the student currently under expulsion? Yes No

If yes, what was the reason: _____

Is there a sibling of this applicant currently attending in this district? Yes No

If yes, name of sibling and school attending: _____

Tuition Student transfer request must be made annually. The Superintendent, may immediately revoke permission to attend the Host School for a student who does not maintain regular school attendance of at least 96% or better or for a student who does not honor the Student Code of Conduct.

High school students, please note: A transfer can affect interscholastic eligibility for those activities governed by OSAA (Oregon State Activities Association). Student and legal guardian should investigate OSAA regulation through the host high school athletic office prior to transferring.

Parent/Legal Guardian's Signature _____ Date _____

**Please return this form to the Fern Ridge School District Superintendent's Office.
Do not write below this line.**

Resident District: _____ <input type="checkbox"/> Approved <input type="checkbox"/> Denied Reason for denial: _____ Superintendent/Designee: _____ Date: _____	Receiving District: Fern Ridge School District 28J <input type="checkbox"/> Approved <input type="checkbox"/> Denied Reason for denial: _____ Superintendent/Designee: _____ Date: _____ Parent/Guardian Notified: Date: _____
--	---

The Fern Ridge School District is an equal opportunity educator and employer.