

Forest Grove School District

Code: **JHFE/KN-AR(2)**
Revised/Reviewed: 7/01/10; 11/14/16; 4/24/17

Release of a Child to a Law Enforcement Official

This Administrative Regulation is to address any request to release a child to law enforcement officials as required by law. When an administrator is notified that the United States Immigration & Customs Enforcement (ICE), Department of Human Services or law enforcement would like to take into custody a student at school, the administrator must request that the investigating official provide the information below. Failure to meet one of the criteria may result in the administrator's refusal to allow the student release.

I, _____ (Name) of _____ (Agency) declare that I have the authority to conduct this student interview based on the following:

1. Warrant (attach copy)
2. Court order (attach copy)
3. Exigent circumstances (briefly describe): _____

4. Parental consent
Parent or guardian's name: _____
Date consent granted: _____

Name of offices/official

Date

Name of student to be released into custody

- Student not available for interview
 Student released into custody

Name of school official (administrator/
designee) receiving this form

This form should be placed in a separate file and not in student's educational record file.