

Use of District Facilities and Grounds

Use of the school buildings and facilities in the district shall be in conformity with state statutes. Other than the restrictions imposed by law, school buildings and facilities shall be available for community use in accordance with the adopted policies of the Board. Unauthorized use of district property and facilities, including overnight stays, is prohibited.

Approval for use of a building or facility does not constitute approval or endorsement by the district of the organization or group. The district is not responsible for words spoken or actions taken by organizations, groups or individuals during their use of the buildings or facilities.

District facilities and grounds are public property. The Board supports the philosophy of extended usage of district facilities and grounds. The following categories are listed in priority order for usage:

CATEGORY 1. Activities directly related to the required K-12 school program;

CATEGORY 2. Activities related to the extracurricular K-12 school program, such as sports, seasonal programs and other school sponsored youth organizations;

CATEGORY 3. Nonprofit youth programs sponsored by community groups, individuals or other public agencies, such as sports, classes, workshops, clubs;

CATEGORY 4. Nonprofit adult programs sponsored by community groups, individuals or other public agencies, such as sports, classes, workshops, clubs;

CATEGORY 5. Religious or political organizations or programs;

CATEGORY 6. Private use or profit-making organizations or individuals.

Restrictions on Time of Use

Categories 3 through 6 cannot use school facilities during the instructional school day.

Use of Facilities by Religious Organization or Group for Nonreligious Purposes

When religious organizations or groups use the facilities for non-religious purposes and do not discriminate in their acceptance of participants, their use of the facilities will be treated as Category 3 or 4, as appropriate.

Policies and Procedures for Facilities and Grounds Use

Organizations and individuals using district facilities and grounds must agree to abide by all district policies, rules and procedures for such use, and may be denied use for failure to do so.

Authorization of Other Public Agencies to Use and/or Authorize Use of District Facilities and Grounds

The superintendent and/or his/her designee may enter into written agreements with other public agencies, such as the cities, for authorization and scheduling of specified district facilities and grounds for usage in Categories 3 and 4. Such users must abide by all district rules, regulations and policies; the district will reserve the unilateral right to withdraw such usage privileges for failure to so comply.

Such agreements shall provide for:

1. The priority usage for Categories 1 and 2 should a conflict arise; and
2. The unilateral authority of the district to terminate such agreements.

Periods of Authorized Usage

Approval for using facilities or grounds will be granted for a period within a school year. Requests must be resubmitted if user desires to continue usage in the succeeding school year.

Charges for Usage

Categories 1 and 2: No charges

Categories 3 and 4: Charges for estimated costs to district, including utility, custodial or other personnel if required and any other added costs incurred, unless waived by the district. Deposits to cover possible cleaning and damage costs may be required.

Category 5: Charges for estimated costs to district, including utility, custodial or other personnel if required and any other added costs incurred. Deposits to cover possible cleaning and damage costs may be required.

Category 6: Fees consistent with local commercial rates will be charged, but not less than estimated costs to the district. Deposits to cover possible cleaning and damage costs may be required.

Use of Facilities or Grounds for Profit

It is not the intent of the district to support unfair competition with other businesses in the community. The administration and the Board will be open to appeals by community businesses if they believe unfair competition has been allowed. However, the district does reserve the right to support services offered only to staff, parents and/or students which is beneficial to staff, parents and/or students.

Approval for Facilities and Grounds Use

Requests for Categories 1, 2, 3, 4, 5, 6: That are in compliance with all district policies, administrative regulations and procedures will be approved by the building principal.

Requests rejected by the principal may be appealed to the superintendent's designee.

Requests rejected by the superintendent's designee may be appealed to the Board.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

[ORS 332.172](#)

Cross Reference(s):

EDC/KGF - Authorized Use of District Equipment and Materials

KGF/EDC - Authorized Use of District Equipment and Materials