

School Food Service Meal Charge Policy

In lieu of meal tickets, tokens or other methods of exchange, the district shall implement a roster/check-off charge system for all students participating in the district's breakfast and lunch programs.

The district's roster/check-off charge system shall ensure the anonymity of students receiving free and reduced-price meals and free milk.

An elementary student will be permitted to make a maximum of three meal charges. No other meal charges will be allowed until charges are paid in full. Middle and high school students will not be permitted to charge meals.

Parents of the elementary students will be given the following written notification when a meal charge occurs:

1. First charge: Student will receive a reminder slip or hand stamp;
2. Second charge: Student is given either a reminder slip or hand stamp and a copy of the student's balance slip is given to the classroom teacher to be sent home with the student;
3. Third charge: Parents will be given written notification when their student has accrued three charges, along with an explanation that the student will not be allowed to incur further charges until payment has been received in full.

Parents and student will be provided a notice of this policy at the time free and reduced price school meal applications are distributed.

END OF POLICY

Legal Reference(s):

[ORS 332.107](#)

"School Policy on Charged Meals," FNS Instruction SNP-96-32, United States Department of Agriculture.