

Admission of Nonresident Students

The district has designed the following practices to facilitate a consistent and fair process for reviewing requests for incoming interdistrict student transfers and for determining whether they will be approved or denied.

Notes Pertinent to This Policy

The Oregon School Activities Association (OSAA), the governing body for interscholastic athletics in the state's high schools, states that, "It is a fundamental rule of the Association that students must attend only the high school in the school district where their parents reside. Exceptions to this rule are to be strictly construed." (Rule 8-6-1).

"Notwithstanding ORS 339.133 (1), a school district shall not exclude from admission a child located in the district solely because the child does not have a fixed place of residence or solely because the child is not under the supervision of a parent, guardian, or a person in a parental relationship." (ORS 339.115(7))

Conditions/Reasons for Considering a Request for Interdistrict Transfer

The district will consider a parental request for a student to attend one of its schools for the following reasons:

1. The student has unusual academic needs or abilities that can be met more readily by school services available in the district;
2. The student has unusual disciplinary, safety or emotional problems and might have a greater likelihood of success in an environment in the district. Examples include situations in which a student would be returning to school after treatment in a mental health program, a substance abuse treatment program or participation in a teen-parent program, etc.;
3. The student attended a district school during the current year for a considerable length of time and the parent is requesting that the student complete the remainder of the year at the district school, or the student is completing his/her final year of education preceding graduation from a district high school;
4. The student lives in a remote area where transportation can be met more conveniently and efficiently by the district;
5. The parent has his/her own reasons for requesting an interdistrict transfer that are unrelated to the above.

Conditions for Accepting, Denying or Revoking Transfer Requests

1. Appropriate space in the school, program or course must be available.
2. The student must be in good standing in his/her resident district.
3. The district will deny a request for an incoming interdistrict transfer if the primary reason for making such a request appears to be related to the athletic programs of either the resident district or the district. If a transfer is approved, and the student chooses to participate in the interscholastic athletic program, it will be the intent of the district to comply with and strictly enforce the eligibility rules and guidelines of the Oregon School Activities Association.
4. The district will refuse admission of a student expelled from another district until at least the end of the semester in which the student was expelled, or longer if expulsion is under conditions addressed in the Gun Free School Act.
5. A transfer may be terminated if any educational, behavioral or attendance issues are not consistent with the expectations of the district's Board policies and information included in the district's *Parent/Student Information, Rights, and Responsibilities Handbook*.

Application Process

1. The parent must obtain a copy of the Resident District Transfer Request Form from their resident district's administrative office.
2. Applications for interdistrict transfer requests may be submitted throughout the year. Requests for fall admission may not be considered until final enrollments are known.

Review Process

1. The resident school district's superintendent, or designee, reviews the application and makes every effort to approve or deny the request within 10 days of receipt. Fall admission requests may be extended until final enrollments are known.
2. If the request is denied by the resident district, the resident district's superintendent, or a designee, shall notify the parent, in writing, of the denial and shall include the reason(s) for the denial.
3. If the request is approved by the resident district, the resident district's superintendent, or designee, shall contact the district's superintendent, or designee, (and subsequently fax/mail the approved Resident District Transfer Request Form) for review. A review of school records may be required before a final determination will be made.
4. The district superintendent, or a designee, shall review the application approved by the resident district and decide whether Gresham-Barlow School District conditions and expectations have been

met and make a decision. Once a decision has been made, the parent who initiated the request shall be notified in writing of the decision. If the request is approved, notification shall include conditions of enrollment in the Gresham-Barlow School District school. If the request is denied, reasons for the denial will be included. A copy of the notification will be sent to the resident district.

Notification of the parent by the district may exceed the usual 10 days after receipt of the application in order to comply with state guidelines for special education procedures, or if the district requires more time to determine enrollment levels.

Interdistrict Agreement Process

1. The respective districts shall complete the Inter-District Consent Agreement for Admission of Non-Resident Student. The agreement shall include:
 - a. Mandated district responsibility for special education rights and procedural safeguards;
 - b. Responsibility for transportation, if other than the parent;
 - c. Payment amounts and schedule by the resident district for specified needed services to be provided by the Gresham-Barlow School District entailing costs beyond those provided through the state of Oregon's funding formula;
 - d. District responsibilities and conditions for attendance (if applicable).
2. The Inter-District Consent Agreement will be signed by the superintendents of the resident and the Gresham-Barlow School District, or their designee(s). The conditions under which the district may revoke permission for attendance shall be attached to the agreement.

The Interdistrict Application PROCESS is NOT recommended for the following conditions:

1. The student is legally emancipated and continues to reside within the resident district boundaries, irrespective of the residence of the parents;
2. The student is a foreign exchange student enrolled through a district-approved program;
3. The resident district requests that the Gresham-Barlow School District provide a free and appropriate public education to meet the unique needs of a student eligible to receive special education services that cannot be provided in the resident district. The resident district will retain all responsibility for ensuring that the parents and student are afforded all special education rights and procedural safeguards under state and federal law. Note: While the aforementioned application process is not required for this type of transfer, the Inter-District Consent Agreement for Admission of Nonresident Students must, nevertheless, be completed between the resident and nonresident districts. ORS 339.133(6) and CFR §300.152