

# Gresham-Barlow SD 10

Code: **JECC**  
Adopted: 7/11/94  
Readopted: 5/02/02; 1/12/06; 12/04/14;  
11/02/17  
Orig. Code(s): JECBB

## **Assignment of Students to Schools**

Attendance areas are established for all schools in the district. Students are expected to attend the school serving the place of residence of their parents/guardians, or in the case of emancipated students, where the student resides. When overcrowding exists or a different school placement is considered to be in the best interest of the student, a student can be assigned to a different school.

Principals are prepared to assist parents in making an informed choice when an attendance area exception is being considered. This assistance is designed to serve as an act of providing information, not an act to dissuade. Principals will ensure appropriate notice is provided to parents of their right to request a transfer of their student to a safe district school in the event the school the student is attending is identified as persistently dangerous, or the student has been a victim of a violent criminal offense in or on the grounds of the school the student attends.

The parent/guardian or emancipated student will be asked to complete a basic application after which the request will be considered by the administration. In instances when it is not possible to grant all the requests for a particular school, a lottery will be conducted to determine which requests are approved.

When a student transfer is approved by the district, the student may continue at the school to which he/she transferred until such time he/she completes that level of instruction provided there is a space available. Should overcrowding occur, transfers will be rescinded in the reverse order of approval date or lottery list by grade. New transfer applications must be submitted and approved prior to student movement to the next level of instruction (from elementary to middle school, and from middle school to high school).

Student transfers may be denied or revoked for the following reasons: overcrowding at the requested building; irregular attendance; chronic tardiness; violation of school rules; failure to make academic progress; or because the student poses a specific threat to the safety of students or staff at the school.

Students whose residence changes within the district boundaries during the regular school year may continue in the school serving the former residence until the end of the school year. Requests to continue in attendance for the following school year will be by application.

Transfer request applications are subject to availability of space, personnel and resources, except those based on identification of the student's school as persistently dangerous or the student has been a victim of a violent criminal offense. Approved applications will normally be granted for a full school year. The Board may establish other criteria from time-to-time.

Transportation to the school to which the student will transfer will be the responsibility of the parent/guardian and student. Transportation will be the responsibility of the district for all student transfers approved pursuant to the provisions of the ESSA or state law.

All transfers are subject to annual review and renewal at the discretion of the district, unless the transfer was required by ESSA.

## END OF POLICY

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### **Legal Reference(s):**

[ORS 329.485](#)

[ORS 332.107](#)

[OAR 581-021-0045](#)

Every Student Succeeds Act of 2015, 20 U.S.C. § 7912.