

### **Community-Funded Activities**

Requests to reinstate programs and/or activities reduced, suspended or discontinued by the district will be processed as follows:

1. The individual, group or organization must request a budget for the reduced, suspended or discontinued program or activity through the superintendent or designee. The budget provided will include program or activity-related operating costs, including salaries, supplies, materials, equipment, transportation, dues and fees, cost of officials and other related expenses as identified by the superintendent or designee in order to operate the program or activity. Budgets must also include projected costs for district and state postseason events for district-sponsored activities under the Oregon School Activities Association. The budget may not include estimated gate receipts and pay-to-play revenues;
2. The district will determine the conditions of comprehensiveness and equality under which the activities and programs will be conducted. Applicable state and federal laws such as the Americans with Disabilities Act and Title IX will be included as criteria for making this determination. Approval will be based minimally on the following conditions:
  - a. Programs/activities provide for equal access for all district students. Equal access for all district students is exemplified by the following example. Funds that are raised to reinstate a high school sport would need to also support the reinstatement of the sport at all district high schools where the sport was reduced, suspended or discontinued as a result of declining district resources. In addition, if the sport had a Title IX counterpart, such as football and volleyball, or baseball and softball, both sports would need to be supported.
  - b. Proposed programs/activities recognize the demand placed on the community by increased fundraising activities;
  - c. The scope of the proposed program is within the norm of similar programs/activities governed by the Oregon School Activities Association and/or other school districts.
3. The individual, group or organization must submit a formal request to reinstate the program or activity. Requests must be in writing, include a financial plan to meet the district's estimated program or activity operating costs and be directed to the superintendent;
4. The superintendent or designee will review the request. He/She may solicit the input of the building principal, athletic/activities director, coach(es) or advisor(s) and others as applicable;
5. The superintendent will submit his/her recommendation to approve/deny the request to the Board whose decision shall be final.

Board decisions to approve reinstatement of a reduced, suspended or discontinued activity will be subject to the following:

1. The Board will review the request and consider the superintendent's recommendation at a regular or special meeting. The individual, group or organization may be invited to respond to any Board questions;
2. All programs or activities reinstated due to the efforts of individuals, groups or organizations will remain under the direct control of the district;
3. Money donated will remain with the district foundation in an account designated for the desired program until enough has been collected to fully fund the targeted program. When the targeted amount is collected, funds will be released to the district for use in the designated program(s). In the event of a failure to raise the required amount of money to fully fund the program prior to the determined cutoff date, and the targeted program remains reduced, suspended or discontinued, the person(s) leading the fund-raiser may:
  - a. make a request to the foundation for the money to be refunded;
  - b. allow the money to stay in the designated account for up to an additional 12 months in the event that enough money might be raised for the reinstatement the following year;
  - c. direct the foundation to move the money to the foundation's general fund in support of the foundation's overall effort to support district students and schools.

Option c will be applied should a donor be unknown, if the donor cannot be located, or the donor does not respond to a foundation request.

4. All funding necessary to reinstate a program or activity must be deposited with a Gresham-Barlow Education Foundation account established for that purpose no later than [30] calendar days prior to the starting date of the program or activity, including the first day of practice for athletics; (see GBSD policy DED)
5. All disbursement of funds will be made from the appropriate fund established for the reinstated program or activity. No disbursement of funds will be permitted by the district until the minimum amount necessary to fund the activity as approved by the Board has been deposited;
6. Direct payment by fundraisers to teachers, coaches or advisors, is prohibited;
7. Extra-duty contracts for advisors, coaches or staff of reduced, suspended or discontinued programs and activities may be offered and signed only following superintendent or designee approval that necessary funds have been deposited in designated accounts on or before the deadline established by the district;
8. Each program or activity must be taught, coached or advised by a district-paid employee. Volunteer advisors and coaches may also be permitted, subject to approval by the superintendent or designee and consistent with established district procedures;

9. Fund-raising conducted on behalf of the district by non-school individuals, groups and organizations must meet established Board policy and administrative regulations governing such activities;
10. Under no circumstances will students or staff be coerced or compelled to participate in fund-raising activities. Students may not be barred or otherwise penalized because of a refusal to participate in fund-raising activities conducted on behalf of the district;
11. Any unspent funds donated or raised on behalf of the district remaining at the conclusion of the program or activity will be retained by the district in the appropriate program or activity account or general fund as deemed appropriate by the Board.