

Gresham-Barlow SD 10

Code: **KN/JHFE-AR(2)**
Revised/Reviewed: 10/11/10; 11/06/14

Abuse of a Child Investigations Conducted on School Premises

Any investigation of the abuse of a child will be directed by the Oregon Department of Human Services or law enforcement officials as required by law. When an administrator is notified that the Department of Human Services or law enforcement would like to interview a student at school, the administrator must request that the investigating official provide the information below and will complete and retain this document for official school records.

I, _____ (Name) of _____ (Agency) declare that I have the authority to conduct this student interview based either a warrant, court order or exigent circumstances (copy of warrant or court order attached); or parental consent has been provided.

This interview is not considered a “seizure” pursuant to state and federal law.

Signature of interviewer

State ID number/Badge number

Date

Name of student to be interviewed

Student ID number

Date of interview

- Student not available for interview
- Student refused to be interviewed
- School official was present during interview _____ (Name of school official present.)
- Parent notification will be made by _____ (Name of investigating official or school official, if asked to do so by investigating official.)

Name of school official (administrator/designee) receiving this form

This form should be placed in a separate file and not in student’s educational record file.

Follow-up notes (if needed):