

Glendale School District 77

Code: **BCF**
Adopted: 1/9/02
Readopted: 10/14/11
Orig. Code(s): BCF

Advisory Committees to the Board

The Board recognizes the need and value of advisory committees. The Board further recognizes that while some advisory committees are mandated as conditions for funding or accreditation, others may be established by district policy.

The Board may appoint advisory committees to recommend long range goals, policies or priorities and to assess needs. Advisory committees may be appointed to serve in such areas as may be deemed necessary and for such time as is needed to accomplish the purpose for which the respective committee is organized.

The Board further recognizes that it possesses certain legal powers and prerogatives which cannot be delegated or surrendered to others. Therefore, advisory committees are recommending bodies without authority to act upon or implement recommendations.

All meetings of advisory committees shall be considered open meetings. The press may attend and report proceedings. Visitors shall sit apart from the committee members and shall speak only when invited to do so by the committee chair.

The Board reserves the right to dissolve any advisory committees at any time during the life of any committee.

Appointments and Composition

1. All appointments to advisory committees shall be made by the Board. The Board may ask the administration for recommendations. Appointments of staff members shall be by the Board upon recommendation of the superintendent.
2. If the advisory committee is required by state or federal law or by other governmental regulations, its composition shall meet all guidelines established for that particular committee.
3. The composition of advisory committees shall be broadly representative and shall take into consideration the general and specific tasks assigned to the committee.
4. A list of interested and well-informed citizens may be maintained for reference by the Board for use in naming citizens to advisory committees.
5. The names of such persons shall be solicited from Parent Teacher Associations, Booster Clubs, school principals and by direct application of citizens to the superintendent, and other such as determined by the Board.

Term of Service

The committee appointment term of office shall be for the duration of the assignment.

Staff Assignments/Liaison

At least one staff member shall be appointed by the superintendent as an ex officio member of such advisory committee and as the liaison person between the district and the committee. The staff member is responsible for advising the committee of its functions and purpose, to coordinate its meetings, and file the required and desired reports. In most instances, the staff member will be the instructor in the program or curricular area with which the committee is concerned.

The ex officio staff member shall, at the beginning of each school year, provide each member of the advisory committee with information relative to:

1. The length of time each member is being asked to serve;
2. Board policy governing advisory committees;
3. The goals and purposes of the committee;
4. District resources available for use by the committee.

END OF POLICY

Legal Reference(s):

[ORS 192.610](#)

[ORS 192.630](#)

[ORS 294.336](#)

[ORS 329.704](#)

[ORS 332.107](#)

OR. DEP'T OF JUSTICE, OR. ATT'Y GENERAL'S MODEL PUBLIC CONTRACT RULES MANUAL (2003).