

Glendale School District 77

Code: **KL-AR(2)**
Revised/Reviewed: 1/09/02; 3/21/12
Orig. Code(s): KL-AR

Complaint Form

Date: _____
(Use back side or another paper if necessary)

Name of the person against whom the complaint is made: _____

Name of the person(s) registering the complaint: _____

Please state explicitly the nature and extent of the complaint, including the name of the employee against whom the complaint is made: _____

State the steps taken by you so far in regard to this complaint: _____

What do you think should be done about this matter? _____

Signed: _____
Signature of complainant

Date: _____