

Glide School District 12

Code: **IIAA-AR(1)**
Adopted: 3/25/91

Textbook Selection and Adoption - Textbook Evaluation Form

School _____

Title of Book _____

Author _____

Author's Background and Qualifications _____

Publisher _____ Copyright Date _____

Subject Field _____ List Price of Book _____

Secondary Course Title or Elementary Grade Level _____

	Yes	No
A. Is the author's viewpoint consistent with the Board of Education's Statement of Educational Philosophy?	_____	_____
B. Is the author's viewpoint consistent with the teaching and learning objectives for the subject?	_____	_____
C. Does the book substantially meet these 10 criteria for selection?	_____	_____
1. Is the material needed by the school, department or course?	_____	_____
2. Is it among the best of its kind available for the use intended?	_____	_____
3. Does it help to implement the course of study?	_____	_____
4. Are its contents, vocabulary and format generally suitable for the students?	_____	_____
5. Does it have literary merit and interest appeal?	_____	_____

6.	Have any available reviews been examined?	_____	_____	_____	_____
7.	Have staff members read and examined the material and recommended the title for purchase?	_____	_____	_____	_____
8.	Has the area specialist or department chairman reviewed the material?	_____	_____	_____	_____
9.	Does it contribute to a balanced presentation of the subject matter?	_____	_____	_____	_____
10.	Does it fairly portray ethnic, racial, religious and sex roles?	_____	_____	_____	_____
D.	Appropriateness of material for student learning: (4 - most appropriate, 1 - least appropriate)	<u>4</u>	<u>3</u>	<u>2</u>	<u>1</u>
1.	Interesting and challenging at level of student comprehension	_____	_____	_____	_____
2.	Correct and up-to-date	_____	_____	_____	_____
3.	Logical organization of content	_____	_____	_____	_____
4.	Pertinence of pictures and graphic presentations	_____	_____	_____	_____
5.	Discussion topics, questions, student activities	_____	_____	_____	_____
6.	Student references and bibliographies	_____	_____	_____	_____
7.	Tables of content, indexes, glossaries, appendixes, annotations	_____	_____	_____	_____
8.	Summaries	_____	_____	_____	_____
9.	Suggested student activities	_____	_____	_____	_____
10.	Student manuals and workbooks	_____	_____	_____	_____
11.	Student self-tests	_____	_____	_____	_____

E. Appropriateness of material for instruction:	<u>4</u>	<u>3</u>	<u>2</u>	<u>1</u>
1. Teacher's guide or manual	_____	_____	_____	_____
2. Teacher references and bibliography	_____	_____	_____	_____
3. Suggested supplementary printed materials and audiovisual aids	_____	_____	_____	_____
4. Suggested instructional methods	_____	_____	_____	_____
5. Separately published achievement tests	_____	_____	_____	_____
6. Separately published diagnostic tests	_____	_____	_____	_____
7. Provision for teaching different ability groups	_____	_____	_____	_____
8. Content generally free of material that may be considered offensive according to accepted community standards	_____	_____	_____	_____
F. Physical characteristics:				
1. Cover design and use of color throughout book	_____	_____	_____	_____
2. Style and size of type	_____	_____	_____	_____
3. Layout of pages	_____	_____	_____	_____
4. Clear pictures and graphic illustrations	_____	_____	_____	_____
5. Binding, quality of paper and size of book	_____	_____	_____	_____

Date _____

Approved _____
 Department Chairman/Curriculum Committee Chairman