

Grant County Education Service District

Code: **BCE**
Adopted: 3/30/98; 10/26/98
Readopted: 9/23/08
Orig. Code(s): 1140; 1130.5

Board Committees

Temporary Committees

Committees of three or less Board members may be appointed by the chairperson for specific purposes after the formation of such a committee is approved by Board action. The committee so appointed shall serve until the purpose has been fulfilled. Temporary committees may make recommendations to the whole Board for action.

Budget Committee Meetings

The Budget committee of the ESD is comprised of the Board of Education (seven members) and eight appointed members who are members of local district boards [ORS 334.240(2)].

Budget committee members are appointed to provide a fair representation of all districts. Terms of the appointed members will be three years each with appointments made so that, as nearly as possible, the terms of one-third of the members expire each year. The Board will establish appropriate timelines and procedures for appointment of budget committee members.

A majority of the constituted committee is required for passing an action item. Majority for a 15 member budget committee is 8. Therefore, if only 8 members are present, a unanimous vote is needed for passing an action item.

Presiding Officer and Orientation of Budget Committee

1. Organization: The budget committee will hold its first regular organizational meeting on a day set by the Board. A presiding officer shall be elected from among its members at this meeting. Such meeting may be prior to or on the date the budget message and document are presented.
2. Background Information: Budget committee members will be provided with data for the ensuing year, such as the Board's educational plan, and other pertinent material bearing on the preparation of a school budget.

Meetings of the Budget Committee

The budget committee shall hold one or more meetings to receive the budget message, the budget document and to provide members of the public with an opportunity to ask questions about and comment on the budget document. The budget committee shall announce the time and place for all such meetings, as provided by law. All meetings of the budget committee are open to the public. Minutes shall be taken, made available and retained in accordance with the Public Meetings Law.

Function of the Budget Committee

It is the function of the budget committee to approve budget estimates for an educational plan previously determined by the Board. No new program should be considered for the budget estimate that has not previously been submitted to the Board and approved as a part of the educational plan. The budget committee will determine levels of spending, but will not determine programs.

Final Action

The budget committee will approve an estimated budget document for submission to the Board.

END OF POLICY

Legal Reference(s):

[ORS 192.610 - 192.690](#)

[ORS 334.125](#)

Cross Reference(s):

BCF - Advisory Committees to the Board