

Grant County Education Service District

Code: **BD/BDA**
Adopted: 5/26/98
Readopted: 9/23/08
Orig. Code(s): 1300; 1310; 1330

Board Meetings/Regular Board Meetings

The ESD freely subscribes to the principles and purposes apparent in Oregon's Public Meetings Law, ORS 192.610 - 192.710. To comply fully with the intent and spirit of Oregon law, as currently revised and enlarged upon by the Attorney General, it is henceforth the policy of the Board to call, conduct and report all meetings with concern for providing the public with notice, access and information.

“Meeting” means the convening of the Board as the district’s governing body to make a decision or to deliberate toward a decision on any matter. The Board has the authority to act only when a quorum is present at a duly called regular or special meeting. Communication between and among a quorum of members convening on electronically linked personal computers or by telephone conference call are subject to the Public Meetings Law.

Time and Place of Meetings

Adequate notice to the news media, if possible, and the interested public should be provided for all meetings of the Board. The Board shall designate the meeting place in accordance with ORS 192.630 - 192.640.

Private and Social Meetings

The Public Meetings Law defines a meeting as the convening of any body to make a decision or to deliberate toward a decision on any matter. Private meetings of a quorum for that purpose are expressly forbidden. Under the law, no meeting exists without a quorum. The purpose of the meeting creates the requirement not the occurrence. Chance or social meetings of members of the Board may occur. Discussion of common subjects may occur.

Types of Meetings

All meetings of the Board shall be designated as either regular, special or emergency.

Regular Meetings

At the first organizational meeting after July 1 of each year, the Board will set the time, date and place of regular meetings. The Board may change the meeting schedule as appropriate. All regular and special meetings of the Board will be open to the public except as provided by law. All meetings will be conducted in compliance with state and federal statutes. All Board meetings will be held within district boundaries. No meeting will be held at any place where discrimination on the basis of disability, race, creed, color, sex, age or national origin is practiced.

If requested to do so at least 48 hours before a meeting held in public, the Board shall provide an interpreter for hearing-impaired persons. Other appropriate auxiliary aids and services will be provided upon request and appropriate advance notice. Communications with all qualified individuals with disabilities shall be as effective as communications with others.

The first regular meeting after July 1 of each year will be an organizational meeting to elect Board officers for the coming year and to establish the year's schedule of Board meetings.

One regular Board meeting will be held each month. The meeting schedule will be established at the first organizational meeting after July 1, but may be changed by the Board with proper notice. The purpose of each monthly meeting will be to conduct the regular Board business. The Board chair will conduct the meeting, or in his/her absence, the vice chair will conduct the meeting. If both are absent, the person with the longest period of service on the Board will conduct the meeting.

Public Hearings

All meetings of the Board shall be open to the press and to the public except in matters of personnel, pending or threatened litigation, or as otherwise provided by Oregon law.

Executive Session

The Board may call an executive session during any regular, special or emergency meeting. Meetings may be called solely for the purpose of executive session. No official Board action may be taken nor may any final decision be made in an executive session. The Board chair must cite statutory authority prior to moving into executive session. Executive sessions may be called to consider the following matters:

1. To consider employment matters relating to specific employees;
2. To consider dismissal or discipline of any staff member or members;
3. To discuss authority of persons designated to carry on labor negotiations. Such executive session/s require the concurrence of two-thirds of the members of the Board.
4. To discuss authority of persons to negotiate for purchase of real property. Such executive session/s require the concurrence of two-thirds of the members of the Board;
5. To consider records exempt from public inspection law. Such executive session/s require the concurrence of two-thirds of the members of the Board;

6. To conduct labor negotiations if requested by either side. The first of such executive sessions require public notice; subsequent such sessions do not.

END OF POLICY

Legal Reference(s):

[ORS Chapter 192](#)

[ORS Chapter 193](#)

[ORS 334.100](#)

[ORS 433.835 - 433.875](#)

38 OR. ATTY. GEN. OP. 1995 (1978)

41 OR. ATTY. GEN. OP. 28 (1980)

Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12101-12213; 29 C.F.R. Part 1630 (2006); 28 C.F.R. Part 35 (2006).

Cross Reference(s):

BDB - Special and Emergency Board Meetings

BDDA - Notification of Board Meetings