

**Grant County
Education Service District**

Code: **DLC**
Adopted: 5/26/98
Orig. Code(s): 4630; 3810; 2810

Expense Reimbursements

Tuition Reimbursement

Noncontracted/classified employees may receive tuition reimbursement for courses, seminars or other study related to the employee's employment with the district.

Transportation Expenses

Contracted employees whose regular employment requires travel in connection with official business are expected to furnish their own automobiles. When on official business, such employees shall be reimbursed based on the current IRS mileage reimbursement.

Transportation and other expenses directly related to requirements in connection with official business of the superintendent shall be reimbursed. The superintendent is expected to provide his own transportation and will be reimbursed on a mileage basis.

END OF POLICY

Legal Reference(s):

[ORS 294.155](#)

[ORS 334.125\(7\)](#)

[OAR 581-024-0240](#)

I.R.C. § 162 (2006); Business Expenses, 26 C.F.R. 1.162-1 (2006).

INTERNAL REVENUE SERVICE, PUBLICATION 463: TRAVEL, ENTERTAINMENT, GIFT AND CAR EXPENSES.

Cross Reference(s):

BHD - Board Member Compensation and Expense Reimbursement

EEBB - Use of Private Vehicles for District Business