

# Grants Pass School District 7

Code: **EBCD-AR**

Revised/Reviewed: 12/02/97; 2/24/04; 4/24/07;  
4/23/13

Orig. Code(s): EBCD-AR

## Emergency Closures

During times of inclement weather when the possibility of school closure or delay start exists, all staff should listen to KAJO (AM 1270) or KLDR (FM 98.3). As soon as a decision is made, it is phoned immediately to the radio station. Please note that radio stations KAJO and KLDR are our primary contacts in emergency closure situations. Because some of our employees may live in areas beyond KAJO and KLDR's broadcast limits, we will also contact other regional radio and television stations: All Emergency Closure Information Will Also Be Posted on the District 7 Web page ([www.grantspass.k12.or.us](http://www.grantspass.k12.or.us)).

Road conditions are checked by the transportation supervisor between 5 - 6 a.m. on days of threatening weather. If conditions warrant, the superintendent is called for a decision. If unable to contact the superintendent, the assistant superintendent or a district office director, will be contacted. Failing in that, the transportation supervisor may proceed to close school if a hazard to students exists. In all cases, it will be announced on the radio.

### School Closure

On days school is cancelled, all administrators are expected to report to work. Confidential and essential classified employees (head custodians, custodian III's and maintenance/warehouse) will also report to work.

There may be occasions when it becomes necessary to close an individual school, i.e., pump failures, problems with heating systems, etc. When this happens, the building principal is authorized to make the announcements. The principals will first notify the superintendent and transportation supervisor and then the radio and television stations.

### Delayed Start

A two-hour delayed start will be implemented if weather or road conditions make it hazardous for the buses to travel safely in the early morning hours. The closure will be announced on local radio and television stations and will be posted on the district 7 web page. Buses will pick up students two hours later than usual. School will begin two hours later than the regular schedule and dismissal times will remain the same. Administrators and essential classified staff will report as close to their regular starting time as possible based on safety. All other staff members will report two hours late.

### Early Release

An early release will be implemented if weather or road conditions make it hazardous for the buses to travel safely in the afternoon hours. The closure will be announced on local radio and television stations and will be posted on District 7's web page. Every attempt will be made to contact parents or the student's emergency contact. It is the responsibility of all staff to remain at the school until notified by an administrator they are free to leave. Administrators will remain at the school until all students have left the grounds. The emergency plan for the transportation department will be implemented.