

Grants Pass School District 7

Code: **GBI**
Adopted: 6/14/88
Revised/Readopted: 2/24/04
Orig. Code(s): GBI

Gifts and Solicitations

The Board encourages students and parents to express gratitude and appreciation to employees through letters which can be placed in the employee's personnel file. The Board discourages the giving of any gifts of significant value.

Individual employees will refrain from giving gifts to staff members who exercise any direct or indirect administrative or supervisory jurisdiction over them. The collection of money for group gifts is discouraged except in special circumstances such as bereavement, serious illness or for retirement gifts.

All employees are prohibited from accepting items of material value from companies or organizations doing business with the district. Material value is defined as \$100 from a single source in a single year.

No organization may solicit funds from staff members within the district, nor may anyone distribute flyers or other materials related to fund drives without the superintendent's approval. Staff members may not be made responsible or assume responsibility for the collection of any money or distribution of any fund-drive literature without the superintendent's approval.

The soliciting of staff by salesmen or agents during on-duty hours is prohibited. Any solicitation should be reported at once to the building principal or supervisor. Advertising is not allowed in the building without the superintendent's approval.

END OF POLICY

Legal Reference(s):

[ORS 244.040](#)

[ORS 339.880](#)

[OAR 584-020-0000 to -0045](#)

Cross Reference(s):

BBF - Board Member Ethics

DJG - Vendor Relations

GBC - Staff Ethics

KH - Public Gifts to the District

KI - Sale of Travel Services to Students