

Grants Pass School District 7

Code: **GCKA**
Adopted: 6/14/88
Readopted: 2/24/04
Orig. Code(s): GCKA

Extra Duty

The assignments to perform extra services are made annually by the superintendent.

Teachers who give up their preparation period to teach for another teacher who is absent for a period will be given one day's personal leave for every seven classes he/she covers.

Teachers who work on administrative assigned duties after their regular hours will be given one day's personal leave for every eight hours accumulated.

Committee work on any task must be assigned, not volunteered.

Procedures for the implementation of this policy have been developed by the superintendent and are available in each building. Principals are delegated the responsibility for all assignments and record keeping.

END OF POLICY

Legal Reference(s):

[ORS 332.105](#)

[ORS 332.505](#)